



Red Rock State Park
4050 Red Rock Loop Road, Sedona, AZ 86336
Phone: (928) 282-6907 Fax: (928) 282-5972
AZStateParks.com/red-rock/

Thank you for inquiring about event/venue reservations at Red Rock State Park. The enclosed wedding/event material will provide you with information on wedding sites, facilities available for weddings/events, and receptions/picnics. Please call to confirm facility and date availability prior to submitting application.

Within this document you will find a Reservation Price Sheet, a form that you will use to let the park know “other considerations” regarding your event and signature forms indicating your agreement to follow the Rules and Regulations at Red Rock State Park in addition to an Indemnity agreement. The forms on pages 3 and 4 of this document must be completed and returned to Red Rock State Park in person, or via email (herickson@azstateparks.gov) prior to processing a reservation.

Once we receive your completed application packet, park staff will contact you to confirm your reservation and to process your payment. Full payment is due at the time of reservation and can be made over the phone with Visa or MasterCard. No refunds will be processed without at least 30 days notice of cancellation.

PLEASE NOTE:

1) Rules and Regulations, as referenced in the separate “Red Rock State Park - Facility Rental Information” document, must be observed by all wedding/event participants and guests. It is the responsibility of the person making the reservation to ensure that all park visitors associated with their reservation know and follow the park rules. If you did not receive the Facility Rental Information document, please request it before paying your reservation fees.

2) Proposed changes in your schedule or activities must be pre-approved by park management.

The credit card information that you use to make your reservation will be kept securely on file until the conclusion of your reservation. The Park Manager may assess up to a \$250.00 fee for damages and clean-up if facilities are not left in the same condition as prior to your event. The park is not responsible for providing medical, garbage, set-up/clean-up, or security services.

Thank you again for considering Red Rock State Park. We are looking forward to serving you. Please feel free to call us if you have any questions.

Sincerely,

Heidi Erickson
Park Manager

Reservation Application Price Sheet

Primary responsible contact person: _____

Secondary responsible contact person (if applicable): _____

Address: _____

Phone: _____ Email _____

Event Date _____ Group Size _____ If a wedding, Ceremony Time: _____

Reservation Time (start to end – all rented venues) _____

Prior date rehearsal? _____ If so, Date _____ Time _____

\$100 Wedding /Event venue rental: minimum 4 hours @ \$100.00
 + Each additional hour \$25.00 X _____ = _____

Options:

a. Wedding Tree: Rental times _____

b. Rooftop (max occupancy 75): Rental times: _____

\$100 Ramada rental – 4 hours \$100.00
 + Ea additional hour \$25.00 X _____ = _____

a. Twin Cypress Ramada): Rental times _____

b. Habicamp Ramada: Rental times _____

\$100 Classroom – Each Classroom – 4 hours \$100.00
 Ea additional hour \$25.00 X _____ = _____

a. Hummingbird Room

b. Blackhawk Room

\$250 Damage/Clean Up Assessment (after event) _____

\$50 Trash Removal (after event) _____

\$65 Special Use (Hikes, 25 max) – *not always available* _____

\$25 Rehearsal Party up to 10 guests
 Plus additional guests @ \$7.00 per person X _____ = _____

\$25 Non-refundable Reservation Fee \$25

Wish to pay for event guests ahead of time?

adults _____ X \$4 + _____ # of youth ___ X \$2 = _____

*Extra guests above pre-paid amount will be charged as they enter unless “Tally & pay after” is selected below

TOTAL DUE at time of reservation _____

Group rate entrance fees will be charged for all wedding guests. Group rate entrance fees are \$4/adult (14+), \$2/youth (7 – 13). If you are not pre-paying for entry fees, please indicate who will be responsible for paying entrance fees on the day of the event.

Who will pay for guest entry fees? Please circle one of the following: Individuals as they enter **OR** Tally & pay after

Other considerations:

Who will be responsible for ensuring area clean-up at conclusion of event? _____

Will there be music? Yes _____ No _____ (Acoustic permitted without prior approval)

If you plan to have music, what kind? _____

(Note: Amplified music is not permitted without prior written approval of park management and if approved MUST be kept at a low volume that does not project beyond the area you are renting. If you want to have a dance party then this is not the appropriate venue for your event.)

Will there be a third party caterer? Yes _____ No _____

If yes, who? _____

(Caterer information can be provided at a later date if not know at time of application)

Who will be responsible for paying Park Entrance Fee for guests? (Please circle your choice)

Responsible party at end of day OR Individual guests as they enter

Notes:

Picnic area ramadas include picnic tables, electricity, grills, water bibs, and restroom facilities.

Pets are not permitted in the park. All service animals must be declared when entering the park and must be kept on leash and under control at all times in compliance with State law.

Smoking is prohibited outside of personal vehicles. If staff has to remove cigarette butts from the venue at the conclusion of your reservation, at a minimum you will be charged a \$50 trash pick-up fee but you could be charged the \$250 damage fee if the evidence of failure to follow the smoking regulations is severe. If staff observes any of your guests in the act of smoking outside a vehicle during drought conditions that result in a county-wide or forest district fire ban, that guest (or guests) will be asked to leave the park immediately without recourse for refund.

Red Rock State Park is a pack-in and pack-out facility. There are no trash cans in the park; anything you bring into the park must be taken back out of the park when you leave.

The group entrance fee rate will be charged for each guest attending a reservation. For weddings, please be aware that the gate fee applies to all guests except the bride, groom, and wedding officiate. If you would like to schedule a rehearsal on a date prior to the wedding, the rehearsal fee is \$25.00 and covers up to 10 people. Additional rehearsal guests will be charged \$7.00 per person.

All decorations must be portable and free-standing. No fixtures or other decorations may be secured into the ground. Throwing bird seed, confetti, or rice is **prohibited**. Bubbles are an acceptable alternative.

Please note that chairs and tables are not provided by the park and must be coordinated through an outside vendor, if desired.

PARK HOURS AVAILABLE FOR VENUE RESERVATIONS:

Year Round 8:00 am – 4:00 pm (all event guests and event vendors must exit the park by closing time. Most of the year the park closes at 5:00 pm)

**Rules and Regulations
Indemnification Certificate**

Help Protect Red Rock’s Irreplaceable Resources

1. Visitors must stay on designated trails.
2. Vehicles must stay on approved roads.
3. No pets allowed.
4. Charcoal fires in grills only. Wood gathering is prohibited.
5. No swimming, wading or fishing.
6. No firearms, BB, pellet guns, bows, or fireworks.
7. Do not remove vegetation, wildlife, rocks, or artifacts.
8. Keep all sound devices to an individual hearing level. Non-amplified instruments (i.e.: guitar, harp, flute) are permitted.
9. There Are No Trash Cans. Visitors are responsible for removing all their trash from the park.
10. No rock climbing.
11. Leave as found – Leave no trace.
12. Smoking permitted only in vehicles.

We agree to the above Rules and Regulations of Red Rock State Park. We have read and understood the “Red Rock State Park - Facility Rental Information” document referenced on page 1 of this document. We understand that the \$25.00 reservation fee is non-refundable and refunds for other fees will only be processed with at least 30 days notice. I (we) take responsibility for informing our reservation guests about the above listed park regulations.

Signature _____ Date _____

Signature _____ Date _____

Reservation Indemnification Certification

We agree to indemnify, defend and hold harmless the State of Arizona, the Arizona State Parks Board, its Director, Employees, Agents, and Representatives against and from any and all demands or claims on liability of every nature whatsoever, including but not limited to damages of property and or accidents or injuries to and death of persons, arising directly or indirectly from or in any way connected to or with the use and occupancy in or about the lands described in the attached Reservation Application Form for and during the time thereof.

Signature _____ Date _____

Signature _____ Date _____

*Note: Pages 2 through 4 of this document must be returned to the park before staff can process your reservation.

Please take a moment to review this checklist to ensure that you complete all steps required for securing your reservation.

- We have contacted the park to confirm our date is available.

- We have completed the Wedding/Event Application Form.

- We have signed and dated the Rules and Regulations agreement.

- We have signed the Wedding/Event Indemnification Certification.

- We have secured our reservation by paying the reservation fees in their entirety and provided credit card information that can be kept on file in case of damage caused by our event guests or trash not properly removed from the venue.

All ready? Please return pages 2 through 4 of this packet to the park prior to final processing of your reservation. Call 928-282-6907 to make your reservation and ask to speak with a Park Ranger regarding a wedding inquiry. If you have any questions or concerns contact Heidi Erickson (herickson@azstateparks.gov).